

SOUTH-EAST ASIA CENTER - ENERGY ASSISTANCE PROGRAMS

Heat/electric money (LIHEAP) is here! Fill out the form below. Anyone can bring it in, email, mail or fax at your appointment time/date on the envelope we sent you. (If you get PIPP now, wait for a letter from CEDA.)

How can we best contact you when needed? Write number 1 below for all good ways, 2 for OK, and 3 for all bad ways.

Phone number *that will be answered*: _____ Best times _____

E-mail that is checked often: _____

Text (to) _____

Language(s) you speak well: _____ Language(s) you read/write: _____

Documents/forms you need:

1. Proof of age (State ID/Birth Certificate for new born) or disability (Medicare card/SSI letter)

2. Proof of last 30-day income of all household members:

- All pages of current year SSI and SSA benefit award letter *or* your bank statement with those deposits
- AABD (small check) for yourself: \$ _____ your spouse: \$ _____
- Unemployment stubs, or Pension (company *letter* or current year or lifetime), or VA letter
- Paystubs: Use Income Statement form if you do not have enough paystubs.
- Cash Gifts \$ _____ from whom? Name, address, phone _____
- TANF \$ _____
- If no one has income, please provide proof of SNAP benefits or subsidized housing lease.

3. Latest gas and electric bills

4. Rent amount*: \$ _____ 5. Food stamps/SNAP? Yes _____ No _____

6. Universal Signature Page with your signature

7. New applicants or new household members need Social Security Card copies

***NEW! Additionally, CASH ASSISTANCE : for customers who can provide Lease or Rental Agreement or completed Rent Verification Form with :**

- . both heating and electricity costs are included in the rent , or**
- . heating costs are included in the rent, or**
- . residing in Subsidized Housing or Section 8 Housing without energy bills.**

All members of your household

1. Name (First-Middle-Last)	Birthday (Month-Day-Year)	Social Security Number
_____	_____	_____-_____-_____
2. Name (First-Middle-Last)	Birthday (Month-Day-Year)	Social Security Number
_____	_____	_____-_____-_____
3. Name (First-Middle-Last)	Birthday (Month-Day-Year)	Social Security Number
_____	_____	_____-_____-_____
4. Name (First-Middle-Last)	Birthday (Month-Day-Year)	Social Security Number
_____	_____	_____-_____-_____

For more family members, please use another paper.

On your appointment date/time with a) your envelope, b) this form, c) all documents above you may:

1. Drop off to staff at 5120 N. Broadway parking lot second door (with ENERGY SERVICES sign), or
2. E-mail to seacdcrequest@se-asiacenter.net or Fax to 1-888-831-5471, or
3. Mail to South-East Asia Center – Energy Assistance, 5120 N. Broadway, Chicago, IL 60640 or
4. Come in on time with your mask for us to help you at our 5120 N. Broadway parking lot. *If you are sick, vulnerable, immunocompromised*, do 1, 2 or 3

Sorry, but missing documents/ signatures/information, unclear answers/writing, unanswered calls/texts/emails *will not allow us to do your application.*

If you do not get a letter after 15 weeks, call CEDA at 800 571 2332 to check (Give them household head's Social Security number).

You can find instructions/forms, updates, and answers to common questions at www.seacenergy.com.

At 773 989-6927 recorded messages in English, Cantonese, and Vietnamese give you verbal instructions.